

The Incident Response Team of West Garo Hills District

Location of the Office:

O/o the District Disaster Management Authority and Emergency Operations Centre,
West Garo Hills, Tura, Meghalaya
Pin code: 794001

- 1) Chairman: Shri. Ram Singh, IAS
- 2) Chief Executive Officer: Smti. Mary T Sangma, MCS
- 3) District Disaster Management Officer: Shri James D. Sangma

IRS Position	Designated officers
Responsible Officer (RO)	Deputy Commissioner & Chairman, DDMA, WGH, Tura
Senior Officers to assist RO in EOC. They are to reach the District EOC within 1 hour of the receipt of information of emergencies	Superintendent of Police (C), Addl. Chief Engineer (PWD); Addl. Chief Engineer (PHE), Superintendent Engineer (WR), District Medical & Health Officer, District Agriculture Officer, District Veterinary & Animal Husbandry Officer, .
Command Staff	
Incident Commander	Chief Executive Officer, District Disaster Management Authority, West Garo Hills, Tura
Deputy Incident Commander	District Disaster Management Officer, West Garo Hills, Tura.
Information & Media Officer	District Information & Public Relations Officer, West Garo Hills, Tura
Safety Officer	2 nd i/c (Operations) BSF, Tura; Addl. SP, Tura; District Medical & Health Officer, Tura; Commandant Home Guards, Tura; Executive Engineer PWD (Building); Divisional Officer F&ES, Tura
Liaison Officer	Extra Assistant Commissioners, West Garo Hills

General staff

Operation Section	
Operation Section	Superintendent of Police, West Garo Hills, Tura

Chief	
Staging Area Manager	Superintending Engineer, PWD, (Rds)
Response Branch Director	Circle Inspector, Tura
Division Supervisor	OC /IC of Police Stations, Out-Posts and Beat House
Task Force/Strike Team	Deputy Controller of Civil Defence; Reserve Inspector, Tura; Traffic Inspector, Tura; Station Officer, F & ES; Field Executive, 108 Service;
Transportation Branch	District Transport Officer, Tura
Vehicle Coordination	MVI
Planning Section	
Planning Section Chief	Additional Deputy Commissioner & CEO, TMB, Tura
Resource Unit Leader (RUL)	District Urban Planner
Check-in-status Recorder	District Statistical Officer
Situation Unit Leader (SUL)	Executive Engineer, PWD (B)
Display Processor (DP)	District Informatics Officer, National Informatics Centre /CFO, Garo Hills Autonomous District Council
Field Observer	Agri. Development Officers, Veterinary & Animal Husbandry Officers, Fishery Officers, Junior Engineers, PWD(R,B, NH); Sub-Inspectors of Excise; Asst. Enforcement Inspectors (Rev &DM)
Weather observer	Research Officer (Dist. & Local Research Station)
Documentation Unit Leader	District Informatics Officer, National Informatics Centre, Tura
Demobilization Unit Leader	BDO Gambegre C&RD Block
Technical Specialist	E.E, PWD (R) NH cum Central Division; E.E, PWD (R) NEC Division; E.E, PWD (R) North Division; E.E. PWD (B); E.E, PWD (R) Mechanical Division; Senior Medical & Health Officer; E.E, PHE (Tura & North Divisions); E.E. (WR) West Garo Hills Division; Station Officer, F&ES, Tura

Logistic Section	
<i>Logistic Section Chief (LSC)</i>	Additional Deputy Commissioner & Project Director, DRDA, Tura
Service Branch Director	District Sports Officer, Tura
Communication Unit	DSP (Communication)/DDMO/SDE (BSNL)
Medical Unit	Senior M&HO
Food Unit	Superintendent of Supply, West Garo Hills, Tura
Support Branch Director	E.E, PWD (R) NEC Division
Resource Provisioning Unit	E.E, PWD (R) North Division
Facilities Unit	EE, PWD(R), Mechanical Division; Dist. School Education Officer
Ground Support unit	SDO(NH), PWD; SDO PHE, Tura; SDO Water Resources; SDO PWD, North Tura
Finance Branch Director	Senior Treasury Officer, Tura assisted by Accountants
Time Unit	SDO, PWD (Mechanical)
Compensation/Claim unit	BDO, Rongram C&RD Block
Procurement Unit	Superintendent of Supply, West Garo Hills, Tura
Cost Unit	Inspector of Supply, Tura

The Incident Response Team of Civil Sub-Divisional Dadenggre

IRS Position	Designated officers
Responsible Officer (RO)	Deputy Commissioner & Chairman, DDMA, WGH, Tura
Senior Officers to assist RO in EOC. They are to reach the District EOC within 1 hour of the receipt of information of emergencies	Superintendent of Police (C); Addl. Chief Engineer (PWD); Addl. Chief Engineer (PHE); Superintendent Engineer (WR); District Medical & Health Officer; District Agriculture Officer; District Veterinary & Animal Husbandry Officer.
Command Staff	
Incident Commander	Sub-Divisional Officer (Civil)
Deputy IC	Extra Assistant Commissioner
Information & Media Officer	Sub-Divisional Information & Public Relation officer
Safety Officer	Sub-Divisional Police Officer; Sub-Divisional Medical & Health Officer; Sub-Divisional Officer (PHE); Sub-Divisional Officer (PWD); Sub-Divisional Officer (WR), Station Officer, F & ES;
Liaison Officer	Sub-Divisional School Education Officer

General staff

Operation Section	
Operation Section Chief	Sub-Divisional Police Officer
Staging Area Manager	Block Development Officer, Tikrikilla C&RD
Response Branch Director	Circle Inspector, Phulbari /Tikrikilla (within their jurisdiction)
Division Supervisor	OC /IC of Police Stations, Out-Posts and Beat House

Task Force/Strike Team	OC /IC of Police Stations, Out-Posts and Beat House; Station Officer, F &ES; Medical & Health Officer
Transportation Branch	EAC/ CDPO (Dadenggre)
Vehicle Coordination	Enforcement Inspector, UDA O/o CDPO
Planning Section	
Planning Section Chief (PSC)	Block Development Officer, Dadenggre C & RD
Resource Unit Leader (RUL)	SDO (PWD) II North Division
Situation Unit Leader (SUL)	SDO (PWD) III North Division
Display Processor (DP)	Asstt. System Engineer (EL), Dadenggre
Field Observer	Agri. Development Officers, Veterinary & Animal Husbandry Officers, Fishery Officers, Junior Engineers, PWD(R,B, NH); Sub-Inspectors of Excise; Junior Engineers; PHE; Junior Engineers (WR); Gram Sevaks;
Documentation Unit Leader	Assistant System Engineer (EL), Dadenggre
Demobilization Unit Leader	Extra Assistant Commissioner; Enforcement Inspector
Technical Specialist	E.E, PWD (R) NH cum Central Division; E.E, PWD (R) NEC Division; E.E, PWD (R) North Division; E.E. PWD (B); E.E, PWD (R) Mechanical Division; Senior Medical & Health Officer; E.E, PHE (Tura & North Divisions); E.E. (WR) West Garo Hills Division; Station Officer, F&ES, Tura
Logistic Section	
Logistic Section Chief (LSC)	Block Development Officer, Selsella C & RD
Service Branch Director	Project Engineer, Rongai Valley
Communication Unit	ASI (Communication)
Medical Unit	Medical & Health officer
Food Unit	Inspector of Supply, Dadenggre
Support Branch Director	CDPO, Selsella
Resource Provisioning	SDO (PHE) Phulbari

Unit	
Facilities Unit	Sub-Divisional School Education Officer;
Ground Support unit	SDO, PWD; SDO PHE; SDO Water Resources; Agri. Development Officers; Veterinary & Animal Husbandry Officers; Fishery Officers
Finance Branch Director	Treasury Officer, Dadenggre assisted by Accountants
Compensation/Claim unit	Extra Assistant Commissioner, Dadenggre
Procurement Unit	Inspector of Supply, Dadenggre
Cost Unit	Inspecting Staff of Supply, Dadenggre