

**GOVERNMENT OF MEGHALAYA**  
**OFFICE OF THE DEPUTY COMMISSIONER : WEST GARO HILLS DISTRICT : TURA**  
**APPLICATION FORM FOR SPECIAL EVENT PERMISSION**  
(Please use **CAPITAL** letters to fill in the application form)

Name/Subject of Event\*: \_\_\_\_\_

Description of Event\*:

Address of the location where event is to be held\*: \_\_\_\_\_

Period of Event (dates)\*: From \_\_\_\_\_ To \_\_\_\_\_

Timings of Event\*: From \_\_\_\_\_ (am/pm) To \_\_\_\_\_ (am/pm)

Applicant's Name\*: Shri/Smt \_\_\_\_\_  

(First Name)
(Middle Name)
(Last Name)

Name of the Organization (if any): \_\_\_\_\_

Registration Number of Organization: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Contact Number\*(mobile): \_\_\_\_\_

Email ID: \_\_\_\_\_

Date:

Signature of Applicant

**For Official Use:**

Please do the following verification checks before accepting the application:

1. All mandatory fields (marked with \*) are filled in properly
2. Signature of applicant & date of submission is mentioned
3. Following necessary documents submitted

- |   |                          |
|---|--------------------------|
| (i) NOC from DMHO (for Mela/Trade Fair)               | <input type="checkbox"/> |
| (ii) NOC from EE PWD (building) (for Mela/Trade Fair) | <input type="checkbox"/> |
| (iii) NOC from Headman                                | <input type="checkbox"/> |
| (iv) NOC from MeECL (for Mela/Trade Fair)             | <input type="checkbox"/> |
| (v) NOC from SP Fire Service (for Mela/Trade Fair)    | <input type="checkbox"/> |
| (vi) Any other relevant document (please specify)     | <input type="checkbox"/> |

**Verified & Accepted by:**

\_\_\_\_\_  
Signature of Receiving Assistant & Date

**Important Note:**

- All columns marked with \* are mandatory fields and must be filled in.

**Documents to be submitted along with the application:**

1. For Mela/Trade Fair NOC from (i) DMHO (ii) EE PWD (building) (iii) MeECL (iv) SP Fire Service
2. NOC from Headman
3. Any other relevant document